

INSTRUCTIONS FOR FORMATTING YOUR MANUSCRIPT:
International Snow Science Workshop 2008
(based on original by Sue Ferguson, Ph.D.)

KINETIC GROWTH OF MEGA CRYSTALS

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ABSTRACT: These instructions are laid-out in the same format as is requested for ISSW 2008 papers. An abstract should be less than 250 words.

KEYWORDS: Select 3-6 keywords.

1. INTRODUCTION

To help prepare your manuscript for publication in the ISSW 2008 Proceedings, follow these instructions. Proceedings will be published on CD as well as hard copy format. Manuscripts should be either created in Adobe PDF file format or converted to PDF files prior to submission.

2. MANUSCRIPT DEADLINE & SUBMISSION

Manuscripts must be received by 1 August 2008 and will be submitted to the same website as the earlier abstracts:

<http://www.scolars.com/issw08/>

We cannot guarantee that late papers will be included in the proceedings publication.

3. PAGE LIMIT, LAYOUT & TEXT FONT

Papers are limited to no more than 10 pages, including references, appendices, etc. Authors are encouraged to try to keep papers to 5 pages if possible.

Manuscripts must be formatted with 1" margins on all sides. Please use 10 point, Helvetica or Arial, for the text.

Place the text in newspaper style columns with a 1/4" space between columns. If necessary, figures, photos, or charts may span the two columns adhering to the 1" margins.

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4. MANUSCRIPT FORMATTING

The International System of Units (SI units) should be used in ISSW Proceedings.

4.1 Titles, headings, and footnotes

The title of the paper should be centered and typed in CAPITAL LETTERS on the first line of your first page of your manuscript. Type the name of all the author(s) in initial caps and center on the page two lines below the title. Type author's business or school affiliation, city, and state and center on the line below their name in initial caps.

Major headings are Arabic-numbered in CAPITAL LETTERS (as shown in these instructions). Secondary headings are in *italics and underlined* (as shown in these instructions).

Footnotes should be indicated in the text with an (*).

4.2 Author's corresponding address

Please type, within the 1" margin, the corresponding author's address in the lower left corner of your first page (see lower left corner of the first page of these instructions).

4.3 References

List all bibliographic references at the end of the paper in alphabetical order by first author. When referring to them in the text, type the corresponding author surname followed by the year of publication; e.g., Battan (1971). Use referencing style from any one of the AMS journals (see sample).

4.4 Equation numbers

Enclose these Arabic (and sequential) numbers in parentheses and place flush with right-hand margin of column.

5. PAPER IDENTIFICATION & PAGE NUMBERING

Please do not include page numbers on your manuscript. Final page numbering will be done when the complete volume is assembled.

6. PHOTOGRAPHS

All colour photographs should be previewed in black and white to ensure they will reproduce well in the hard copy black and white version of the proceedings. Authors should convert to grey scale if necessary.



Figure 1: The kinetic growth of mega crystals is facilitated when the new snow consists of low-density stellar crystals.

(sample reference)

Battan, L.J., 1971. Radar attenuation by wet ice spheres. *J. Appl. Meteor.* 10, 247-252.

7. ILLUSTRATIONS, TABLES, AND CAPTIONS

Oral presentations at the conference do not usually allow enough time for in-depth understanding; therefore, it is important to include your most complex graphs, diagrams, etc., in your manuscript.

Figures and tables should be reduced so that they may be incorporated into the text along with the appropriate pages, with full captions typed in (see example above).

Any colour graphs should be previewed in black and white to ensure they will reproduce well in the black and white hard copy version of the proceedings. Authors should convert to grey scale if necessary.

A table or figure that cannot be placed in the same orientation as the text should be rotated 90 degrees counter-clockwise so that the figure and caption may be read by rotating the published proceedings 90 degrees clockwise.

Company logos and identification numbers are not permitted on your illustrations.

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If you created your manuscript with Adobe Acrobat it is in PDF file format and can be submitted at <http://www.scolars.com/issw08/>. If you created your manuscript in Word or other word processing software, convert your manuscript to PDF file format. Check the manuscript to ensure nothing changed during the conversion process then submit it to the address above. Always review formatting, citations, figures, tables, and equations closely in the PDF after converting.

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